



SUMMERFIELDS PRIMARY ACADEMY

LEARN AND GROW

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At Summerfields, remote learning will be delivered through the use of **Microsoft Teams**, **Class Dojo** and the **school website**

Microsoft Teams: <https://www.office.com/>

Class Dojo: <https://www.classdojo.com/en-gb/?redirect=true>

School Website: <https://www.summerfieldsacademy.co.uk/>

Microsoft Teams is a virtual classroom where teachers can upload learning materials whilst providing face to face contact with their class. We work hard in school to ensure that all children are comfortable using Microsoft Teams, for example it is used at least once per week in class to ensure that the children are familiar with the layout. However, as this is a new way of delivering learning, the children may need support accessing this at home.

Class Dojo is a home learning portal where work will be uploaded on a daily basis. This work will be accompanied by clear instructions and either closely match the virtual sessions done via Teams or the high quality teaching videos uploaded by the class teachers.

Class pages on the school website may be used to upload certain documents. However, children will be directed to these through links posted on Class Dojo.

In order for our remote learning to be a success, we all have a part to play:

Teachers will...

- Log in to Microsoft Teams daily to remotely teach and discuss the days learning.
- Set work via Class Dojo/Teams/the school website on a daily basis.
- Mark the work submitted and give feedback where necessary.
- Be contactable during school working hours.
- Strive to ensure that all work can be completed without the use of a printer.

Children will...

- Login to Microsoft Teams using their school account to access face to face contact with their class teacher
- Listen and behave well during live sessions, understanding that they are expected to behave the way they would behave in the classroom at school.
- Use the 'raise your hand' button to ask a question to the class teacher.
- Only use their Microsoft account to access remote teaching set by the teacher and not use it to send emails, messages or make any calls themselves.
- Submit work to the class teacher using Class Dojo on the day that the work is set after it has been completed so that it can be marked.
- Respond to feedback from the teacher when necessary.
- Watch and participate in live sessions but understand that these sessions are live and not to be recorded.

Parents/carers will...

- Ensure that children safely log in to Microsoft Teams and use this respectfully.
- Ensure that children access the daily work set by the teacher and help to upload completed tasks by 3.00pm so that this can be marked each day by the class teacher on Class Dojo.
- Contact the class teacher during working hours and understand that any queries submitted after these hours may not be dealt with until the following working day.

Thank you for your continued support.



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